



CONEJO VALLEY UNIFIED SCHOOL DISTRICT
Conejo Valley High School (CVUSD Board Room)
1402 E. Janss Road, Thousand Oaks, CA 91362

BOARD OF EDUCATION REGULAR BOARD MEETING
Wednesday, May 7, 2025

MINUTES

1. CLOSED SESSION

A. Comments – Public

President Powell announced that no public comment requests were submitted, and the Board convened into Closed Session at 5:00 p.m. where the following item was discussed:

B. Conference with Legal Counsel, Existing Litigation, Pursuant to Government Code §54956.9(d)(1), Case OAH 2025010848

Closed Session ended at 5:50 p.m.

2. OPEN SESSION

A. Call the Meeting to Order

Call to Order: President Powell called the meeting to order at 6:02 p.m.

Board Members present: Board President Lisa Powell, Board Vice President Karen Sylvester, Board Clerk Bill Gorback, Board Trustees Lauren Gill and Cindy Goldberg, and Student Board Trustee Aidan Light.

Administration present: Dr. Mark McLaughlin, Superintendent; Dr. Victor Hayek, Deputy Superintendent, Business Services; Kenneth Loo, Assistant Superintendent, Instructional and Student Services; and Shauna Ashmore, Assistant Superintendent, Human Resources.

B. Pledge of Allegiance

C. Announcements from Closed Session and Open Session Procedures

President Powell announced that the following item was discussed in Closed Session:

B. Conference with Legal Counsel, Existing Litigation, Pursuant to Government Code §54956.9(d)(1), Case OAH 2025010848

Trustee Gorback made the motion to approve, seconded by Trustee Goldberg. **Motion carried: 5-0**

D. Approval of the Agenda

Trustee Light made the motion to approve the agenda as submitted, seconded by Trustee Sylvester. There was no board discussion on this agenda item. **Motion carried: 5-0, with a preferential “yes” vote from Trustee Light.**

E. Student Recognitions

The Board of Education and District staff honored middle and high school students for their academic achievements as winners of the 2025 Ventura County Science Fair.

F. Comments – Public

President Powell announced that there were eleven (11) public comment requests submitted, and each speaker received three (3) minutes to speak. President Powell reminded the audience that speakers may only address items not listed on the agenda during the public comments session and offered the opportunity for speakers to modify their request to speak during Agenda Item 5A, if appropriate.

3. ACTION ITEMS – GENERAL

A. Human Resources – Approval of Annual Resolution #24/25-42: “Classified School Employee Week” – May 18-24, 2025

Trustee Goldberg made the motion to approve, seconded by Trustee Sylvester. There was no board discussion on this agenda item. **Motion carried: 5-0, with a preferential “yes” vote from Trustee Light.**

B. Student Services - Approval of Annual Resolution #24/25-43: Recognition of Tulsa Race Massacre

Trustee Gill made the motion to approve, seconded by Trustee Gorback. There was no board discussion on this agenda item. **Motion carried: 5-0, with a preferential “yes” vote from Trustee Light.**

C. Business Services – Approval of Participation in the Southern California Association of Governments and the County of Ventura Housing Grant – Presented by Chelsea Benté Russell, M.A., Management Analyst Community Development Division

Trustee Sylvester made the motion to approve, seconded by Trustee Light. Dr. Hayek provided background regarding the district’s potential involvement in a regional affordable housing grant and then introduced Ms. Chelsea Benté Russell, who spoke about initiatives to increase the accessibility of public lands for affordable housing through the grant, highlighted the benefits of developing workforce housing on school-owned land, announced participating jurisdictions, and outlined the next steps in the process.

President Powell announced that one (1) public speaker comment was submitted, and that speaker received three (3) minutes to speak.

Dr. Hayek and Ms. Benté Russell addressed board members' questions about feasibility studies, potential district sites, property identification by jurisdiction, the impact of Assembly Bills 1021 and 1381, and progress with participating jurisdictions. **Motion carried: 5-0, with a preferential "yes" vote from Trustee Light.**

4. ACTION ITEMS – CONSENT

Trustee Goldberg made the motion to approve the Consent Agenda as submitted, seconded by Trustee Sylvester. There was no board discussion on this agenda item. **Motion carried: 5-0, with a preferential "yes" vote from Trustee Light.**

CONSENT AGENDA ITEMS:

- A. Board of Education - Approval of Minutes**
- B. Human Resources - Personnel Assignment Orders**
- C. Human Resources - Approval of Addendum to the Teaching Internship Agreement Between the Conejo Valley Unified School District and California Lutheran University**
- D. Instructional Services - Approval of Contracts Under \$5,000**
- E. Instructional Services - Approval of Renewal Contract with In-N-Out Burger for Thousand Oaks High School**
- F. Instructional Services - Approval of Renewal Memorandum of Understanding Between Ventura Unified School District (VUSD) and Conejo Valley Unified School District (CVUSD) - Indian Education**
- G. Instructional Services - Approval to Obsolete and Recycle Previous High School Textbooks and Materials**
- H. Instructional Services - Approval of Permanent Status for High School Pilot Courses**
- I. Instructional Services - Approval of New High School Pilot Courses**
- J. Instructional Services - Overnight Trip Request - Thousand Oaks High School Varsity Dance Team - USA Elite Dance Camp**
- K. Instructional Services - Approval of Watercraft Field Trip - Conejo Academy of Leadership and Language Immersion**
- L. Student Services - Approval of Contract for Non-Public School Placement**
- M. Student Services - Approval of Inter-District Services Agreement with Ventura Unified School District**
- N. Business Services - Notices of Completion - Measure I and Other**
- O. Business Services - Award – Campus Modernization – Electrical and Fire Sprinklers – Newbury Park High School**
- P. Business Services - Award - Roofing Replacement - Madrona Academy of the Arts and Sciences**
- Q. Business Services - Change Order 1 - Modernization - Asphalt Paving - Finish Line Paving**
- R. Business Services - Change Order 1 – Asphalt Paving – Acacia ES - Century Paving, Inc.**
- S. Business Services - Change Order 1 – Asphalt Paving – Aspen ES - Century Paving, Inc.**
- T. Business Services - Change Order 1 – Asphalt Paving – Wildwood ES - Century Paving, Inc.**
- U. Business Services - Disposal of Surplus and Obsolete Equipment**
- V. Business Services - Approval of Purchase Order Report (POs exceeding \$5,000)**

W. Business Services - Approval of Increase of the Micro-Purchase Threshold for Child Nutrition Services

X. Business Services - Approval of the 2025-2026 District Fee Review: Transportation Fees

Y. Business Services - 2025-2026 District Facility Use Fees and Rules and Regulations

Z. Business Services - Approval of the Amendments to Board Policy and Administrative Regulation 3311 – Bids

AA. Business Services - Approval of Amendments to Board Policy and Administrative Regulation 3311.1 - Uniform Public Construction Cost Accounting Procedures

BB. Business Services - Approval of Amendments to Board Policy 3312 – Contracts

CC. Business Services - Approval of Amendments to Board Policy 3515.5 - Sex Offender Notification

DD. Business Services - Approval of Amendments to Board Policy 3516.5 - Emergency Schedules

5. INFORMATION/DISCUSSION ITEMS – GENERAL

A. Instructional and Student Services - Presentation: Title IX Overview, Reporting and Actions Taken

President Powell noted that the presentation was requested by the Board during the April 16 meeting in response to concerns raised during public comments at that meeting and the prior meeting. She reminded attendees and community members watching remotely that proper protocols must be followed and that the Board operates under the guidelines of the Brown Act. President Powell also explained that one of the Board's responsibilities is to create, update, and regularly review Board Policies and Administrative Regulations to determine if revisions are necessary, and clarified that the presentation would take place first, followed by public comments, and then the board's discussion.

Mr. Loo acknowledged six student speakers that spoke at the previous board meeting, along with those that spoke during the present meeting, provided background on the presentation's purpose, and introduced Ms. Pamela Townsend, an attorney with Dannis Woliver Kelley. Ms. Townsend presented an overview of the Title IX process, including the definition of Title IX, LEA responsibilities for enforcement and implementation, recent regulatory changes, and the grievance process. This included topics such as actual knowledge, supportive measures, formal complaints, the definition of sexual harassment, mandatory dismissals, emergency measures and removals, jurisdiction, due process, confidentiality, and appeals. She also discussed the Uniform Complaint Procedures, training requirements, and other applicable reporting rights. Mr. Loo concluded the presentation by providing information on the options available for reporting Title IX violations and summarizing the district's actions taken since the April 16, 2025, board meeting.

President Powell announced that there were three (3) public comment requests submitted, and each speaker received three (3) minutes to speak.

Mr. Loo and Ms. Townsend responded to questions from board members regarding the concurrent or sequential handling of Title IX and Uniform Complaint Process (UCP) complaints, Title IX training scope, providers, and recipients; the involvement of board members in Title IX and appeals processes in other districts, and best practices for Title IX procedures, including the potential use of outside firms for various roles. Additional topics were addressed, including teaching/addressing the topic of consent, the practice of designating principals as Title IX coordinators, safeguards for maintaining a high-quality process, the consideration of gender in selecting investigators, the use of trauma-informed practices, the inclusion of a mental health clinical component, best practices for the number of assigned investigators, the district's responsibilities based on jurisdiction, data reporting from WeTip and other reporting mechanisms, the WeTip process itself, and the anonymity of individuals submitting reports.

B. Instructional and Student Services – Presentation: Elementary Social Emotional Student Supports

Dr. Dena Sellers and Dr. Heather Chamberlin-Scholle presented an overview of elementary social-emotional student supports, which included an implementation timeline, a staffing breakdown, targeted supports for Title I schools, a description of services provided by the social-emotional team at Acacia Magnet School, services and supports offered through elementary counseling and wellness centers, a continuum of Tier 1, 2, and 3 social-emotional services at the elementary level, and testimonials from school principals. Board members expressed their appreciation for the staff's efforts and the valuable services provided to support students.

C. Board of Education – Discussion of Board Bylaw 9150 – Student Board Members

Dr. McLaughlin clarified that the bylaw adjustments were prompted by a request from the Student District Advisory Committee (SDAC) and relate to the swearing-in ceremony for student board members as they begin their term. Student Trustee Light shared the background behind the proposed changes and confirmed that the SDAC-drafted resolution regarding student board members was unanimously approved. The board briefly discussed the proposed verbiage changes and reached a consensus to revise the language to clarify that alternate student board trustees may cast preferential votes without being sworn in. Staff will make the requested changes prior to board's approval at the next regular meeting.

D. Business Services – Discussion of Board Policy and Administrative Regulation 3580 – District Records

Dr. Hayek provided background on the Gamut policy updates related to district records, which included minor wording changes regarding the definition of electronic records, procedures for handling data breaches, and maintaining the confidentiality of student home addresses. There was no board discussion on this agenda item.

E. Board Committee Reports

There were no committee reports provided by board members.

F. Comments – Board of Education

Board members provided comments.

G. Comments – Superintendent

Dr. McLaughlin provided comments.

6. ADJOURNMENT

A. Future Board Topics / Activities

Board members did not add any topics for discussion at future board meetings.

B. Adjournment

President Powell adjourned the Open Session at 9:47 p.m. The next regularly scheduled board meeting will be Wednesday, May 21, 2025, 5:00 p.m. – Closed Session; 6:00 p.m. - Open Session, at Conejo Valley High School in the CVUSD Board Room, 1402 E. Janss Road, Thousand Oaks.

May 21, 2025

Date



Board Clerk

May 21, 2025

Date



Superintendent

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<https://www.conejousd.org/domain/122>